



## NEWTOWN LINFORD PARISH COUNCIL

The Parish Council meeting was held virtually on Monday 11<sup>th</sup> January 2021 at 7.15 pm via Zoom.

### **0265/21. Members present:**

Councillors Sue Pritchard (Chairman), Sue Greasley (Vice Chair), Stuart Eyre, Rob Haylock, Tara Pickles and Tim Porte.

Also in attendance: Clerk - Hannah Shaw, Borough Councillor - David Snartt and County Councillor - Deborah Taylor and PCSO Martin Dravien.

### **0266/21. Apologies for absence:**

Councillor Vicki Lightfoot and Registrar for Burials - Pam McMorran.

### **0267/21. Confirm and sign minutes of the 7th December 2021 meeting:**

These were approved and duly signed by the Chair.

### **0268/21. Declaration of Parish Councillor's personal and/or prejudicial interests on agenda items:**

There were no new declarations of interest.

The Chairman represents the Gardening Club on the Village Hall Committee.

The Chairman is a member of the Management Committee at Lingdale Golf Club.

Councillor Tara Pickles represents the Council on the Magazine Committee.

### **0269/21. Police Matters and NHW reports:**

- Crime Statistics for November 2020: 2 x Residential burglaries - property taken  
Crime Statistics for December 2020: Nil

PCSO Martin Dravien of Charnwood West Police Team, joined the meeting. A Police Problem Management Plan had been put in place to address the issues with parking and large numbers of visitors to Bradgate Park. Local Officers will have more of a visible presence and will be proactive in advising visitors of the current restrictions, both face-to-face and via their social media channels. The Beat Team are also currently working with BPT following reports of Anti-Social Behaviour. Police surgeries have been suspended during the National Lockdown

**Resolve:** Noted with thanks to PCSO Martin Dravien for attending the meeting.

Councillor Taylor joined the meeting at 7.30pm.

### **0270/21. Report by County Councillor Deborah Taylor.**

See Appendix One

**Resolve:** Noted with thanks.

Councillor Snartt joined the meeting at 7.45pm.

### **0271/21. Report by the Borough Councillor, David Snartt.**

See Appendix Two

**Resolve:** Noted with thanks.

**0272/21. Village Governance and Residents:**

- LCC SHIRE Environment Grant closes to applications on 26<sup>th</sup> February 2021. Councillors are asked to consider a motion to apply for a grant of up to £3000 for the installation of bat, swift and owl boxes and hedgehog hotels at Parish Council sites and provision of recycling bins at key locations. Also, LED street lighting upgrades. Other suggestions welcome.

**Resolve:** Councillors voted unanimously in favour of applying for a SHIRE Environment Grant towards the purchase of bat, swift and owl boxes and hedgehog hotels for the three Parish Council maintained sites. Clerk to action.

- 3 x boxes of Hydrosnakes and PPE received from CBC. In storage at Village Hall for emergency use.

**Resolve:** Noted with thanks to CBC.

- Two quotations received for a tree survey to be carried out at the Bob Bown Memorial Field, Groby Lane Cemetery and All Saints' Closed Churchyard as follows:
  - a) Quotation One - To survey and number tag all trees (113 individual/groups of trees counted) across the three sites and survey report £2300 (inc. VAT)
  - b) Quotation Two - To survey and number tag trees where issues are found, across the three sites and survey report £495 (excl. VAT) plus £20.00 (excl. VAT) per site for OS base plans.

**Resolve:** Councillors voted unanimously to accept quotation two detailed above. Clerk to action.

**0273/21. Planning: Buildings and Tree Issues:**

- **Decisions**
  - a) P/20/1880/2 - Lynbridge, 18 Main Street - Extension to rear of detached dwelling and installation of dormer windows and roof lights to front and rear. Conversion of coach house to additional ancillary accommodation and installation of dormer windows. Relocation of timber outbuilding at rear of dwelling - Grant Conditionally 23/12/20

**Resolve:** Noted.

- **Comments submitted through Planning Explorer**
  - b) P/20/1906/2 - Deer Barn Cafe, Bradgate Park - Siting of marquee adjacent to Deer Barn Cafe between 1st October and 30th April each year - Objection 18/12/20

*"Newtown Linford Parish Council wish to object to this planning application, due to the detrimental visual impact this would have on Bradgate Park.*

*It would also encourage yet more visitors to Newtown Linford, which continues to experience severe parking and traffic flow issues on surrounding roads, when BPT car parks regularly reach capacity.*

*If this application is to be considered by the Plans Committee, the Parish Council Chairman wishes to speak please."*

- c) P/20/1743/2 – Bradgate Park Conservatory Tea Room – Retention of vinyl advertising banner on a wooden frame fronting Bradgate Road (retrospective application) – Objection emailed to Development Control 21/12/20

*"Newtown Linford Parish Councillors wish to express their concern with regards planning application P/20/1743/2 for advert consent at Bradgate Park Conservatory Tearooms. The vinyl banner that has been displayed over recent months is obtrusively large in size and the style is not sympathetic to the conservation area. Smaller signage more in keeping with the surroundings would be preferred, as would an alternative location, such as within Bradgate Park's own car park, rather than facing out towards the road. Given the high number of visitors to Bradgate Park, is advertising in this way necessary?"*

- d) P/20/1568/2 - Bradgate Park - Works to Overflow car parks - No objection 18/12/20

*"Councillors have no reason to object to this application and welcome the proposals. Works to Bradgate Park overflow car parks at Newtown Linford and Hallgates are urgently needed to provide additional all year round parking, which would help address the issue of dangerously, obstructively and illegally parked vehicles on surrounding roads, when Bradgate Park car parks reach capacity. The additional spaces provided by these proposals during winter months, would undoubtedly help alleviate some of the current issues. Councillors would like some reassurance that local grey coloured gravel will be used for the roads/tracks. Thank you."*

**Resolve:** Ratified.

- **Discuss**

- e) P/20/2166/2 - 472 Bradgate Road - Extension and conversion of existing garage to form residential annex 17/12/20.

**Resolve:** No Objection. Clerk to submit comments through Planning Explorer.

- f) P/20/2169/2 - 28 Warren Hill - Single storey extension to front and roof extensions to detached dwelling to facilitate loft conversion including new dormer windows 17/12/20.

**Resolve:** No Objection. Clerk to submit comments through Planning Explorer.

- **Trees**

- g) Formal notice received 18/12/20 of a Tree Preservation Order 2020 placed on a number of trees at The Bradgate Pub. An application was received to crown reduce the trees by 30% which is considered excessive and detrimental to the aesthetic form and health of the trees. A lesser degree of tree works is recommended to ensure clearance from buildings. The trees consist of a mature ash, two early mature alders and one young lime. The order took effect on a provisional basis on 18th December 2020.

**Resolve:** Noted.

- h) A Tree Preservation Order has been made by CBC for the Christmas Tree LWS on Ulverscroft Lane on 08/01/21 and formal notice received 11/01/21.

**Resolve:** Noted. Clerk to inform Tree Warden.

**0274/21. Bob Bown Memorial Field:**

- a) An Operational Inspection was carried out by Wicksteed Play Ltd on 04/01/21. Report had now been received. Wet pour repairs were identified and the removal of the Springie base plate and Rotator pole. Clerk to cascade report to Councillors. The Chairman suggested a 5 year plan should be implemented to identify future works.
- b) Goals and fencing works completed 22/12/20. Total Cost £3495.47 plus £595 (excl. VAT) for goals.

**Resolve:** Noted. Chairman, Councillors for Bob Bown and Clerk to meet to discuss a plan further, once National Lottery Community Funding opportunity has been explored.

**0275/21. Village Magazine:**

Nothing to report.

**Resolve:** The Chairman asked the Clerk to include an update on the TRO Consultation in the next edition of the Village Magazine. Clerk to action.

**0276/21. Parish Council Website/Facebook Page:**

The Clerk reported Facebook group membership had increased to 328 members.

**Resolve:** Noted.

**0277/21. Village Hall:**

- A new Parish Council Grit Bin had been installed at the Village Hall 14/12/20 for use by Village Snow Wardens, Andrew and Casey Pearson, to clear key pathways to Village Hall and School at times of prolonged snow and ice. Rock Salt had been purchased and delivered 22/12/20.
- The Village Hall AGM is scheduled for 27<sup>th</sup> January 2021 and Councillors are welcome to attend.

**Resolve:** Noted. With thanks to Newtown Linford Primary School for the donation of a grit bin.

**0278/21. Highways, Footpaths, Street Furniture, Traffic and Transport:**

- A TTRO is being considered for Rocliffe Road and Sharpley Hill to address the parking issues. The Clerk had requested inclusion of Bradgate Road on 18/12/20.
- An application for the LCC Wildflower Verge Scheme 2021/22 had been submitted on 30/12/20, following a consultation with nearby residents on Bradgate Road.

**Resolve:** Noted.

### **0279/21. Churchyard and Cemetery:**

- A stone wall had collapsed at the Churchyard and was reported to the Clerk on 09/12/20. Barriers and signage had been installed between the Churchyard and river. A meeting was attended by the Chairman, Clerk and Tree Warden with Nola O'Donnell of CBC, to discuss possible removal of 3 x Sycamore trees. BPT Rangers have offered to rebuild the wall as a good neighbour gesture in Spring 2021.

**Resolve:** Noted with thanks to all the volunteers who helped retrieve the stone and make the area safe following the wall's collapse. Clerk to submit an application for the removal of the 3 Sycamore trees and update Cllr. Snartt as the application progresses. The Parish Council commits to replanting other native tree species further along the river bank, at a later date.

- Two memorial trees and plaques have been donated to the Cemetery 15/12/20.

**Resolve:** Noted with thanks to Brian Anderson and Dick Howard for planting the trees. The Chairman suggested arrangements are made to have a temporary Water Bowser installed from Spring 2021. Clerk to action.

### **0280/21. Correspondence:**

- Leicestershire County Council's Budget Plan Consultation had been received by email 22/12/20.

**Resolve:** Noted. Councillors to respond to the consultation if they wish to do so. Clerk to cascade details via email.

### **0281/21. Scheme of Delegation**

- Councillors were asked to review the motion to provide for delegation to the Clerk, any decision that must be made if the council is incapacitated and unable to hold a meeting.

**Resolve:** Councillors unanimously agreed that in response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority will be reviewed monthly at meetings of the council after the delegation was put in place, until such time a decision is made to rescind the agreement when the Covid-19 outbreak is stable.

### **0282/21. Reports on Meetings and Training by Councillors and Clerk:**

- Clerk attended Emergency Centre Volunteer training with CBC 07/01/21
- Clerk attended LCC Parish Liaison Meeting 08/01/21
- Clerk to attend Parish Census Presentation Training with NWLDC 12/01/21

**Resolve:** Noted.

### **0283/21. Items of Interest or for future meetings:**

Nothing to report.

**0284/21. Finance: Authorisation for payment of invoices:**

- Notice had been received from Ladywell Accounting Services, who will cease trading on 31/03/21.

**Resolve:** Noted. Clerk to investigate alternative payroll providers and report back.

**Authorisation for payment of invoices: -**

07.12.12	HMRC	Tax and NI	£229.42
07.12.12	Community Heartbeat	Emergency Telephone	£100.00
07.12.12	Peter Haddon	Maintenance	£233.00
08.12.20	Sportsequip	Bob Bown Goals	£714.00
10.12.20	East Goscote Nurseries	Memorial Trees, stakes, ties and compost (recharge to family)	£164.85
11.12.20	Equals Money	Transfer of funds for purchase of Memorial plaques (recharge to family)	£79.99
14.12.20	APB	Village Hall Rent	£437.50
14.12.20	CBC Mayor's Charity Appeal	Donation - Cheque still pending 06/01/21	£50.00
23.12.20	Polycopy Ltd	10 x 25kg Brown Rock Salt for Grit Bin	£79.08
23.12.20	Nick Jackson - Jackson Garden Services	Football fencing and goals installation	£3495.47
24.12.20	HS	December Salary	£936.50
24.12.20	PAMc	December Salary	£185.15
24.12.20	HS	Broadband	£49.10
24.12.20	PAMc	Broadband	£8.51
		<b>TOTAL PAYMENTS</b>	<b>£6762.57</b>

**Bank Balances:**

Business Current Account @ 06/01/21	£4111.27
Business Reserve Account @ 06/01/21	£58000.54

**Total** **£62111.81**

Copies of the bank transactions for the month are attached to the filed hard copy of the minutes.

**0285/21. Dates of the next three Virtual Parish Council Meetings:**

Monday 15<sup>th</sup> February 2021 7.15pm

Monday 15<sup>th</sup> March 2021 7.15pm

Tuesday 13<sup>th</sup> April 7.15pm

The meeting closed at 8.25pm

Signed by Chair:-.....

Dated:-.....



## **Appendix One – Report by County Councillor, Deborah Taylor**

### County Councillor Report – January 2021

Happy New Year to all members.

I managed to have some time off over Christmas, which was well needed!

It was a very strange Christmas period and then the national restrictions came into force.

The work of the county council is just starting to pick up now, so not too much to add to this report. The next issue we are approaching is setting the budget for next year. Residents are reminded that there is still time to have your say on Leicestershire County Council's budget plan. The consultation runs until 17<sup>th</sup> January.

The council's latest four-year proposals show the difference between income and expenditure will reach £92m in 2025 meaning that significant savings will be required

### Covid-19

Residents are being urged to follow the rules and to not try and find ways round them. Leicestershire hospitals are full of CV-19 patients and we need to do all we can to not add to that work.

The vaccination program is continuing to be rolled out and more places are becoming available to receive your vaccination when you are called. We now have three vaccines approved and the hope is that by mid-February the top four vulnerable groups will be vaccinated. Being vaccinated does not stop you getting the virus, it is to stop you becoming seriously ill if you do get the virus. Even if you are vaccinated, you still need to follow the government guidance and stay at home.

### Schools

I spent most of last week, dealing with school issues. I attended two meetings with head teachers and sent an email to all Leicestershire MP's regarding issues with school places and remote learning.

Testing is being set up for schools and the military will be assisting, but the testing will be carried out by school staff.

### Bradgate Park

- I know Bradgate Park was busy over the festive period and early in the new year. Since the National Lockdown 3 was announced, I have been informed that visitor numbers have dropped. This is likely to continue for the duration of this lockdown. The City and County are keeping all their country parks open during this period and it makes sense that Bradgate Park follow the same line.
- The police have now opened a PMP (problem management plan). The police will ensure that regular visits and patrols do take place and more importantly, are documented.
- I have fed information into Charnwood Borough Council Planning Department in regard for the request for evidence to support the planning application to extend the car parks.
- I am waiting for an update on the public consultation that closed just before Christmas. I will ask officers for an update in the next week or so.

## Community Speed Management

Just to recap that LCC are launching a new Community Speed Management Initiative. To support communities and reflect the Council's commitment to tackling the impact that speeding related issues has across the County a new Community Speed Management Initiative has been developed.

There are some basic criteria that the sites must reach in order for ensure decisions are made on fact rather than perception. A data collection exercise will take place for all the sites that are registered. The exercise will establish whether the site meets the

criteria used by the police for establishing their Community Concern Sites; which is where 50% of all speeds are over the National Police and Crime Commissioner (NPCC) threshold.

The speed data will be evaluated using the speeds collected during the busiest time periods, typically 7am and 7pm.

The police commissioner's threshold is that over half of the cars that travel the road are exceeding the existing speed limit by 10% plus an additional 2 miles an hour. So, for a road that currently has a speed limit of 30mph, to meet the criteria over 50% of the cars on the on the highway would need to be travelling in excess 35mph.

Just to confirm that I have sent in the following sites in your Parish for consideration:

Bradgate Road (30mph and 40mph areas); Main Street; Markfield Lane.

Roecliffe Road is already noted within the scheme.

Cllr Deborah Taylor

## **Appendix Two - Report by Borough Councillor, David Snartt**

Charnwood Community Hero Awards,

As Mayor of Charnwood, I had the pleasure of being involved in the Charnwood Community Hero Awards. It was humbling to meet some of the people who had contributed so much to the wellbeing of local communities. In my view, that what makes these awards so special, they are for the people and organisations who have been nominated by local people who have seen the difference their actions and contributions have made through this difficult year. I was so pleased to see local people within the Newtown Linford Parish receiving their awards, I know they have gone the extra mile to help others in so many ways.

Charnwood Move into National Lockdown.

From the beginning of the New Year the government placed Charnwood under National Lockdown restrictions. I am sure by now people do understand what the restrictions mean. In my view, the main message to get across was to stay at home, you can only leave home for specific reasons which include food shopping, work, medical purposes and exercise.

I know this has been a long haul for many residents but I am hopeful, as the vaccination programme is rolled out, life will get back to some sort of normality.

Please remember, if you need help, or advice or you know of anyone who needs help contact Charnwood Community Action [www.charnwood.gov.uk/pages/cca](http://www.charnwood.gov.uk/pages/cca) or call 01509 631750. For the latest details on Covid-19 restrictions, planned changes to council services and support available for residents, council tenants and businesses visit [www.charnwood.gov.uk/restrictions](http://www.charnwood.gov.uk/restrictions).



#### Call to Share Memories.

People are being urged to share their memories of Loughborough Fair and Market, as part of plans to celebrate its' 800<sup>th</sup> anniversary this year. The first fair was held in Loughborough on July 31<sup>st</sup> 1221 to mark the feast day of St Peter. It was in the same year that a charter to hold a market was granted to the Lord of the Manor.

To mark the occasion, Charnwood Museum will host an exhibition to celebrate the milestone. People are being asked to share their memories, pictures, films and memorabilia for use in the exhibition.

Organisers of the exhibition want to hear from people of all ages who have memories of the fair, whether from many years back or much more recent. Anyone who would like to get involved and share their unique connections to the fair is asked to get in touch by e-mail to [louise.sharples@leics.gov.uk](mailto:louise.sharples@leics.gov.uk).

#### Nationwide Building Society.

I was disappointed to receive the information about the closure of the Anstey Nationwide Building Society Branch. I know there are residents who live in my Council Ward who will be affected by this decision to close this Branch. I have already had a meeting with the Regional Director, along with Councillors Deborah Taylor and Paul Baines where we were able to stress how important it is to keep this Branch open, especially during these challenging times. I have also written to the Chairman of Nationwide reminding him of their commitment to keep Branches open until at least January 2023. I also had a reference printed about this closure in the Mail on Sunday.